

Message Text

UNCLASSIFIED

PAGE 01 STATE 145203
ORIGIN DRC-01

INFO OCT-01 EA-12 ISO-00 /014 R

DRAFTED BY FADRC/DA/TMB:GTBUCKLEY:KI
APPROVED BY FADRC/DA/TMB:NCRUDD
FADRC/DA:WAPARKS
FADRC/RM:WFF
FADRC:WHPRICE
EA/EX: DAWETHERB

-----114660 081439Z /53

R 081354Z JUN 78
FM SECSTATE WASHDC
TO AMEMBASSY SEOUL

UNCLAS STATE 145203

E.O. 11652: N/A

TAGS: AINF

SUBJECT: DOCUMENT LOCATOR SYSTEM: PLANNED EVALUATION/
TRAINING VISIT - JULY 1978

1. TOM BUCKLEY/FADRC PLANS EVALUATION/TRAINING VISIT FOR JULY. LENGTH OF VISIT WILL BE APPROX. TWO WEEKS. OBJECTIVES OF VISIT ARE: (1) EVALUATE INDEXING USING TAGS/TERMS SYSTEM; (2) PROVIDE ADDITIONAL TRAINING FOR INDIVIDUALS TRAINED DURING IMPLEMENTATION VISIT; (3) PROVIDE RETRIEVAL TRAINING FOR LOCAL EMPLOYEES IN ECON/COM SECTIONS IF TRAINING NEEDS STILL EXIST; (4) INTRODUCE DEPT'S FULL INDEXING VOCABULARY (THESAURUS) TO OFFICERS AS AN ADDITIONAL INDEXING TOOL; (5) ESTABLISH QUALITY CONTROL PROCEDURES FOR THE SYSTEM; (6) DISCUSS NEW MICROGRAPHICS APPLICATIONS WITH THE C&R SECTION; (7) INTRODUCE NEW MICROGRAPHICS APPLICATIONS TO THE POL AND ECON/COM SECTIONS; (8) PROVIDE IN-DEPTH TRAINING FOR THE SYSTEM'S MANAGER ON UNCLASSIFIED

UNCLASSIFIED

PAGE 02 STATE 145203

FADRC INDEXING TECHNIQUES.

2. RE ITEMS 6 AND 7: BUCKLEY DISCUSSED WITH DCM AT END OF IMPLEMENTATION VISIT NEW MICROGRAPHICS APPLICATIONS BEING DEVELOPED IN DEPT. THESE APPLICATIONS ARE NOW BEING IMPLEMENTED AT AMEMBASSY BOGOTA. APPLICATIONS CONSIST OF:
(A) PROVIDING POL AND ECON/COM SECTIONS WITH MICROFILM

REELS CONTAINING "STATE-TO-SEOUL" AND "SEOUL-TO-STATE"
CABLE TRAFFIC FILMED IN ASCENDING (CHRON) ORDER; (B)
UTILIZING THE MICROGRAPHICS IN THE C&R SECTION IN THE AREA
OF CHRON FILES. THE REELS MENTIONED IN APPLICATION "A"
WILL COVER ONLY JAN-APR 78 CABLE TRAFFIC. PENDING POST'S
UTILIZATION OF THESE REELS, 1977 AND FUTURE 1978 CABLE
TRAFFIC CAN BE PROCESSED.

3. PROPOSED SCHEDULE IS AS FOLLOWS:

A. ARRIVE SEOUL THURSDAY JULY 6, PM.
B. FRIDAY, JULY 7, AM.
BRIEF DCM ON VISIT OBJECTIVES.
MEET WITH C&R SECTION TO DISCUSS MICROGRAPHICS
APPLICATION.
FRIDAY, JULY 7, PM.
MEET WITH SYSTEM'S MANAGER FOR IN-DEPTH TRAINING
ON FADRC INDEXING PROCEDURES.
C. 1ST WEEK (JULY 10-14)
POLITICAL SECTION
MONDAY, JULY 10, AM.
GROUP MEETING TO INTRODUCE DEPT'S FULL INDEXING
VOCABULARY (THESAURUS), AND DISCUSS USE OF CURRENT
INDEXING VOCABULARY.
MONDAY, JULY 10, PM THRU THURSDAY, JULY 13, PM.
(1) INDIVIDUAL TRAINING SESSIONS WITH OFFICERS AND
UNCLASSIFIED

UNCLASSIFIED

PAGE 03 STATE 145203

SECRETARIES.
(2) INDIVIDUAL REVIEW OF EACH OFFICER'S INDEXING
OF SELECTED DOCUMENTS INDEXED SINCE MARCH 1, TO
IDENTIFY AND RESOLVE PROBLEMS, AND DETERMINE
QUALITY OF INDEXING.
FRIDAY, JULY 13, AM.
MEET WITH SYSTEM'S MANAGER RE IN-DEPTH TRAINING
ON FADRC INDEXING PROCEDURES.
FRIDAY, JULY 13, PM.
GROUP MEETING WITH POLITICAL SECTION TO DISCUSS
FINDINGS AND PRESENT RECOMMENDATIONS.
D. 2ND WEEK (JULY 17-21).
ECON/COM SECTION
SAME TYPE SCHEDULE AS 1ST WEEK'S SCHEDULE IN POL
SECTION.
FRIDAY, JULY 21, AM.
MEET WITH SYSTEM'S MANAGER RE IMPLEMENTING QUALITY
CONTROL PROCEDURES, ESTABLISHING FEEDBACK
MECHANISMS, AND TRAINING PROCEDURES.
FRIDAY, JULY 21, PM.
GROUP MEETING WITH ECON/COM SECTION TO DISCUSS
FINDINGS AND PRESENT RECOMMENDATIONS.

BRIEF DCM ON FINDINGS AND RECOMMENDATIONS.

4. REQUEST POST'S COMMENTS ON PLANNED VISIT. VANCE

UNCLASSIFIED

NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 jan 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 08 jun 1978
Decaption Date: 01 jan 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 jan 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1978STATE145203
Document Source: CORE
Document Unique ID: 00
Drafter: GTBUCKLEY:KI
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D780239-0972
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1978/newtext/t19780681/aaaacrgo.tel
Line Count: 118
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: 141b408f-c288-dd11-92da-001cc4696bcc
Office: ORIGIN DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 3
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 29 mar 2005
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: N/A
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2435776
Secure: OPEN
Status: NATIVE
Subject: DOCUMENT LOCATOR SYSTEM: PLANNED EVALUATION/ TRAINING VISIT - JULY 1978
TAGS: AINF
To: SEOUL
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/141b408f-c288-dd11-92da-001cc4696bcc
Review Markings:
Sheryl P. Walter
Declassified/Released
US Department of State
EO Systematic Review
20 Mar 2014
Markings: Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014